CARLI Consortium of Academic and Research Libraries in Illinois
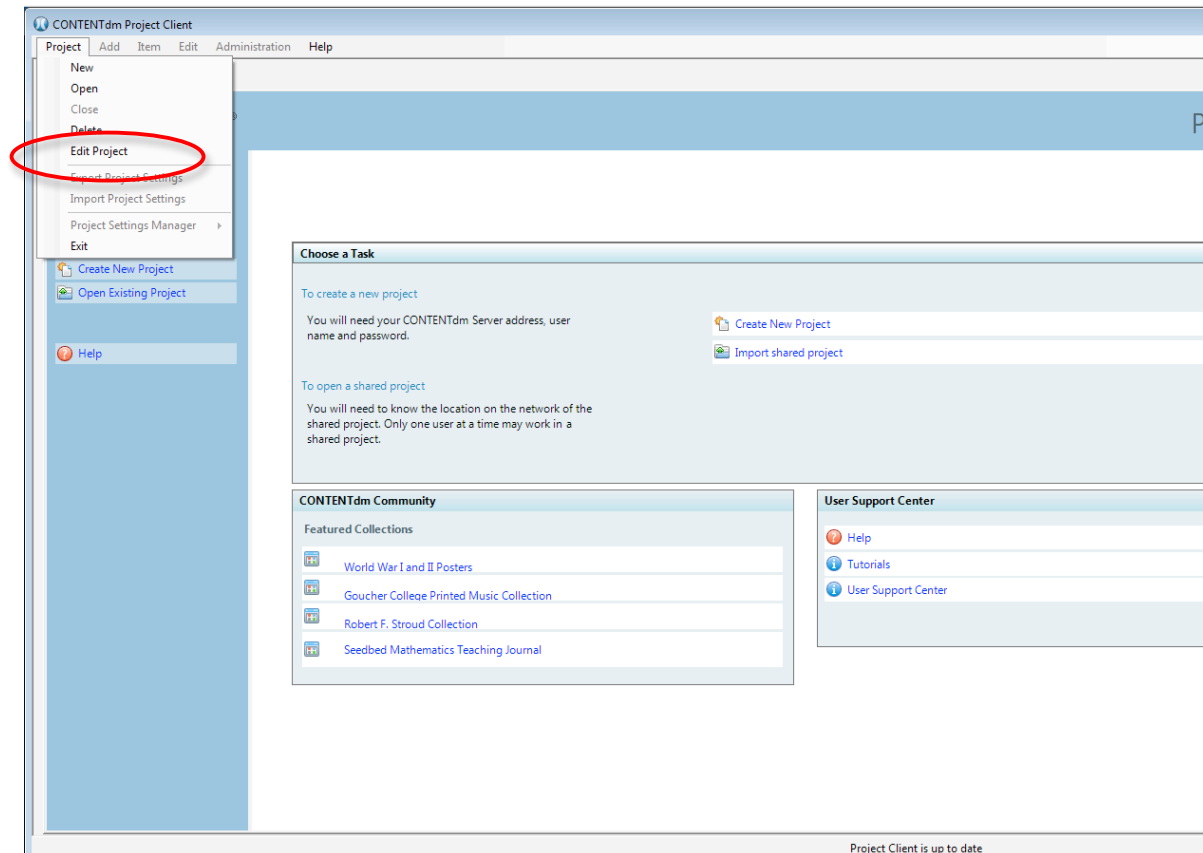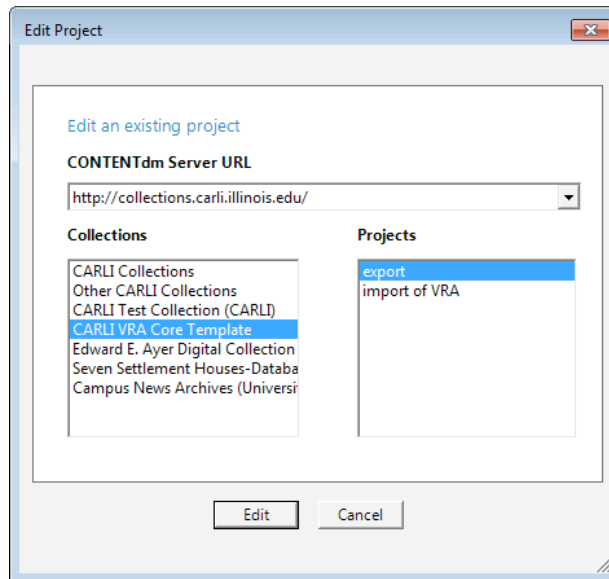
**Updating an Existing Project with the
New CONTENTdm 6 Server URL**

1. Open the CONTENTdm Project Client.

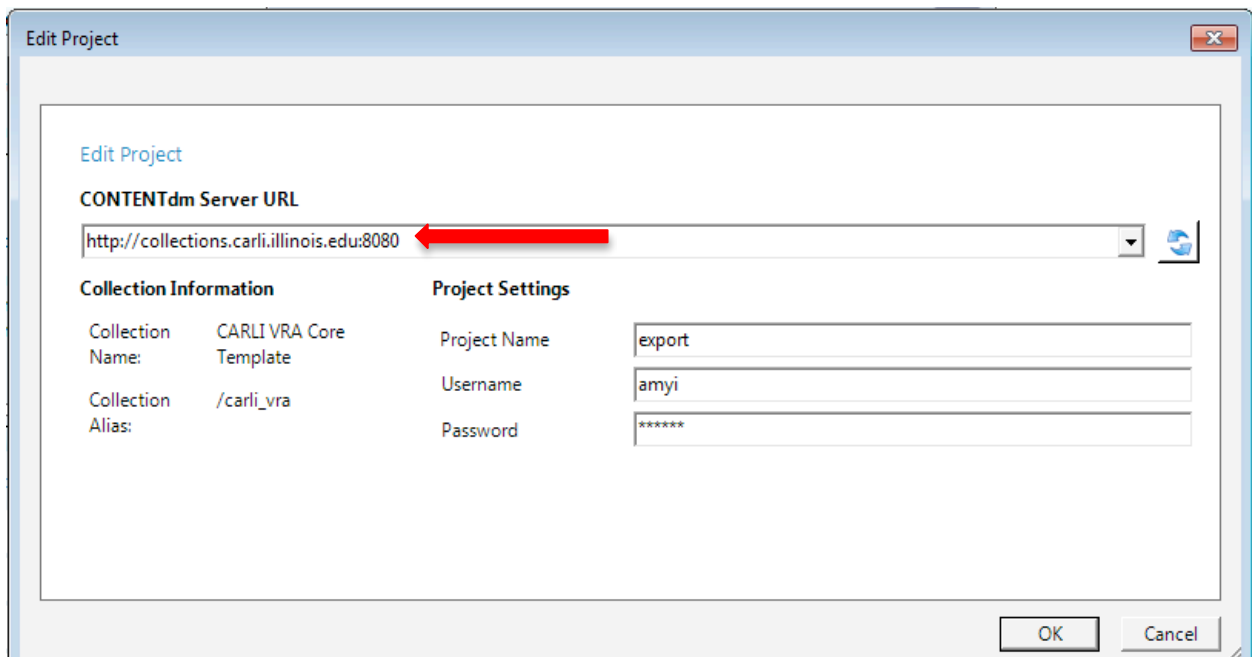2. From the main Project Client screen, go to the Project > Edit Project option in the menu.

3. Select a project and click "Edit". <u>Note: This server URL change must be done for each project that you plan to use after the upgrade</u>.
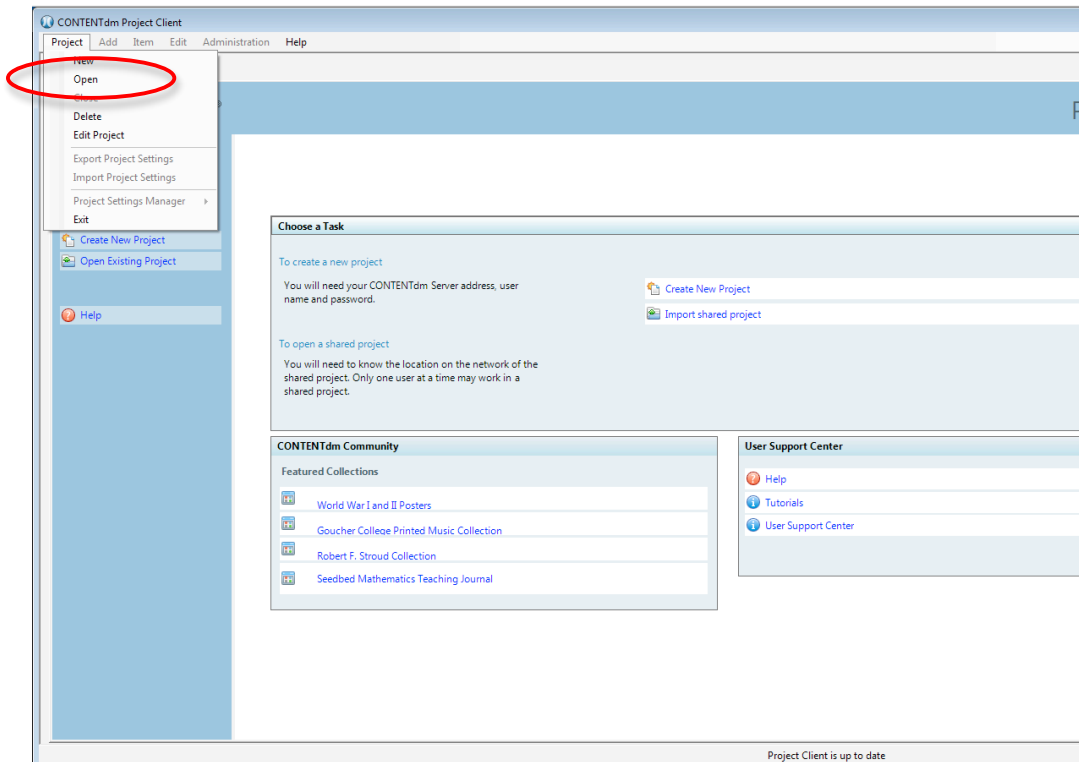

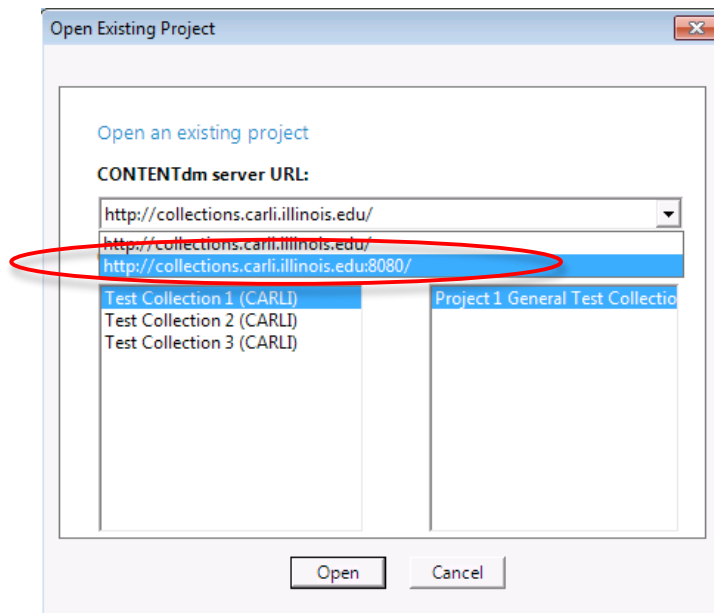
4. In the Edit Project window, enter the new server URL: http://collections.carli.illinois.edu:8080
Click OK.

5. To open the edited project, go back to the client home page and choose the Project > Open option from the menu.

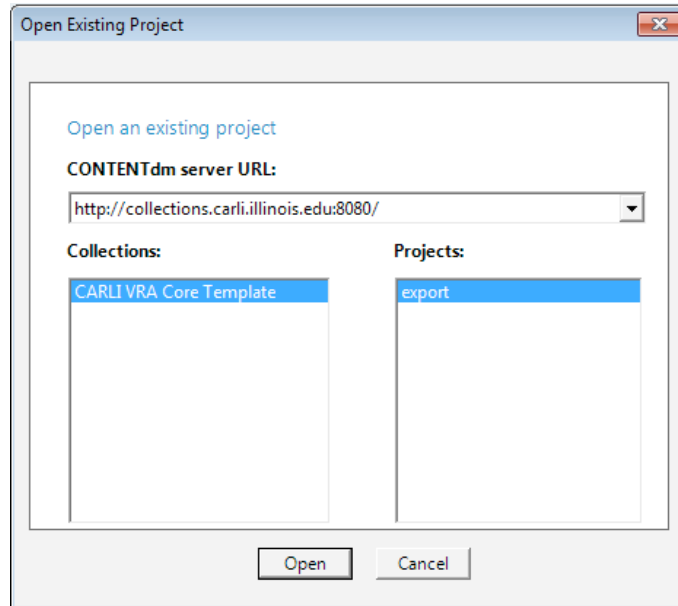6. Use the CONTENTdm server URL drop-down list to select the new server: http://collections.carli.illinois.edu:8080

7. Once the new server URL is selected, a list of projects will appear. Choose a project and click "Open" to open the project.

Your project is now available for importing images and creating metadata.